

ART 1700: SPACE

Instructor Contact

Name: Meredith Cawley

Office Location: Meet Via Zoom Link: <https://unt.zoom.us/j/2904475535>

Virtual Office Hours: Via Zoom, by appointment only.

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Communication Expectations: Please feel free to contact me via email or Canvas. I respond to emails within 24 hours Monday through Friday. I will work to post project grades within one week of the due date.

Course Description

This course explores multiple conceptions of space ranging from physical objects to metaphorical space.

Course Structure

Course concepts and project structures will be delivered online via [Canvas](#). Projects, sketchbook requirements, and writing assignments will be documented by the student and posted to ePortfolio for assessment.

This class requires a 3 hour and 50 minute lab which meets four times a week. In lab, you will be given time to work on project requirements and will receive critical in-progress feedback.

Although lab time will be given to work on projects, students should expect to work outside of class.

Course Prerequisites

There are no prerequisites for this course.

Course Objectives

By the end of this course, students will be able to:

1. Develop spatial awareness and material sensitivity and apply in multiple contexts.
2. Apply digital and analog tools and materials in processes of object and image making.
3. Exhibit professionalism, work ethic, resilience, and risk-taking strategies for the creative process.
4. Build vocabulary and art terminology that connects physical space with abstract notions of metaphorical space; effectively apply in discussion and in writing.

Readings

All readings will be provided in a digital format.

Supplies

- Sketchbook, 8.5 x 11 inches or larger
- Drawing pad, 18 x 24 inches
- Drawing pencils, assortment, 6B, 4B, 2B, HB, 2H

- Charcoal pencils
- White synthetic eraser
- 4 pack or 8 pack assortment of black Pitt pens
- X-Acto knife with replacement blades
- Masking tape
- transparent liquid adhesive with tip applicator
- white foam board
- straight pins

Additional Required Supplies

- paper of choice for (1) 2D project
- media of choice for (1) 3D project
- (2) projects where students choose digital/video/3D or 2D in answer to prompt

Note: Some projects allow you to choose your media/approach for the completion of the final project. In that case, additional supplies of your choice will be required.

Technology Requirements

- Access to a computer and internet
- [For best performance](#), Canvas should be accessed on the current or first previous major release of Chrome, Firefox, Edge, or Safari. *The Canvas interface was optimized for desktop displays, so using small form factors such as phones may not be a pleasant experience in using Canvas. For the best user experience, please download the Canvas mobile applications.*
- Adobe Illustrator (available in CVAD computer labs) or equivalent, such as Illustrator Draw, Bez, Vectr, Inkscape, Sketchup or Blender.
- Mobile tracking app such as Map My Run (free download)
- Camera (phone camera is fine)

Class Materials for Remote Instruction

Additional remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Students will need to be able to log in to Zoom with a mobile phone or laptop with webcam to participate in fully remote portions of the class. [Learn more about how to be successful in a remote learning environment](#)

Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center)
(<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (<https://studentaffairs.unt.edu/care>)

- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
(https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)
(https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Other student support services offered by UNT include

- [Registrar](https://registrar.unt.edu/registration) (https://registrar.unt.edu/registration)
- [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
- [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (https://edo.unt.edu/multicultural-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (https://edo.unt.edu/pridealliance)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (https://deanofstudents.unt.edu/resources/food-pantry)

Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
- [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)
- [UNT Libraries](https://library.unt.edu/) (https://library.unt.edu/)
- [Writing Lab](http://writingcenter.unt.edu/) (http://writingcenter.unt.edu/)
- [MathLab](https://math.unt.edu/mathlab) (https://math.unt.edu/mathlab)

Course Requirements

Fix Projects. The project grade average is 60% of your final grade.

Five scheduled quizzes. The quiz average with the lowest quiz grade dropped is 10% of your final grade.

Sketchbook. Each module (including the Introduction module) has a sketchbook requirement. The Sketchbook average is 15% of your final grade.

Writing Assignments. You will complete two writing assignments. The average of these two grades is 7% of your final grade.

Attendance. Your cumulative attendance (based on the percentage of scheduled lab sessions you were present) is 8% of your final grade.

Grading

- 90-100% A: Outstanding, excellent work. The student performs well above the minimum criteria.
- 80-89% B: Good, impressive work. The student performs above the minimum criteria.
- 70-79% C: Solid, college-level work. The student meets the criteria of the assignment.
- 60-69% D: Below-average work. The student fails to meet the minimum criteria.
- F: 59 and below Sub-par work. The student fails to complete the assignment.

Late Work

I will not accept late work in this course. All work submitted after the deadline will receive a grade of zero unless the student has a university-excused absence and provides documentation with 48 hours of the missed deadline.

Course Risk Factor

According to University Policy, this course is classified as a category two course. Students enrolled in this course will be exposed to some significant hazards but are not likely to suffer serious bodily injury. In this class those risks are related to exact-o knives, airborne charcoal dust particles, and spray fixative. Students will be informed of any potential health hazards or potential bodily injury connected with the use of any materials and/or processes and will be instructed how to proceed without danger to themselves or others. Most importantly, we will use spray fixative in a spray booth with hood ventilation or outside of the building.

Attendance Policy

Absences and tardiness will negatively affect your grade. Attendance is mandatory for lab sessions. **You are allowed two unexcused absences**, after that your grade will be lowered 5 points for each additional day you are absent.

Your cumulative attendance (based on the percentage of scheduled lab sessions you were present) is 8% of your final grade.

Absences will be excused in extenuating circumstances with proper documentation. An Excused Absence Request Form with should be turned in to your lab instructor upon your return to class. A funeral, medical emergency, or similar emergency circumstance may qualify to be excused, but this is subject to approval following the receipt of your documentation. Absences or tardies due to car trouble, scheduled doctor visits, work responsibilities, and traffic jams will not be excused.

See the Undergraduate Course Catalog for university policy regarding absences due to sponsored activities (such as sports) and religious holidays. Students involved in such activities are encouraged to have absences approved in advance or as early in the semester as possible. Any absences which are not approved or noncompliant with these terms are automatically considered unexcused. Note that each lecture or lab session that you miss counts as a distinct absence.

Attendance is taken during each lab session. Remote lab attendance will be noted by the instructor. If you miss class, you are responsible for the topics we covered and the projects that were assigned in your absence. Ask your classmates what you missed, check in with your lab instructor, and review the current Canvas module.

If you are quarantined due to COVID, please make arrangements to attend class via Zoom. If you are ill with COVID, register at COVID@unt.edu or 844-366-5892. Absences due to COVID illness will not impact your attendance grade.

Food is not allowed in lab during work time. You may snack during breaks only.

You should arrive at class with any necessary materials and be actively working during class time. If you have completed the assigned project, you are expected to be working in the sketchbook. Idle time during class is not acceptable.

COVID-19 impact on attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to COVID-19 including symptoms, potential exposure, pending or positive test results, or if you have been given specific instructions to isolate or quarantine from a health care provider or a local authority. Please communicate with your lab instructor prior to being absent so that illness-related absences will not count against you.

If you are experiencing any [symptoms of COVID-19](#) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Class Materials for Remote Instruction

Remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Students will need access to a webcam and microphone to participate in fully remote portions of the class. Information on how to be successful in a remote learning environment can be found at <https://online.unt.edu/learn>.

Syllabus Change Policy

This syllabus is subject to change with notice.

UNT Policies

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

ADA Policy

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are

strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the [Office of Disability Access website](http://www.unt.edu/oda) at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565-4323.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the

survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.